

Asymptomatic Testing (LFT) Risk Assessment - Abbots Ripton CofE Primary School

Why is this document needed: Public Health England and the Health and Safety Executive require this documentation to ensure end to end health, safety and infection control risks for mass lateral flow testing are identified, pre-assessed, managed and monitored regularly by the site owners and testing operators.

Assessment Date 20/01/2021	Assessment Number 1	Lead Assessor Claire Matthews	
Activity / Task			
Description of task / process / environment being assessed	General and clinical activities on the asymptomatic testing of staff at Abbots Ripton CofE Primary School		
Activities Involved	Receiving, storing and distribution of test kits. Self-administration of lateral flow tests at home	Location	School Staff Homes

Roles

- COVID Coordinator- Claire Matthews
- Registration Assistant - Linda Nixon

No.	Hazards	Associated Risks	Current Control/Mitigation Measures	Do you need to do anything else to manage this risk?	Additional Control needed?
1	Inadequate information, instruction and training	Staff and pupils may become infected with COVID-19 if a staff member is positive with COVID-19 but has not been instructed and trained adequately in the testing process.	<ul style="list-style-type: none"> • School staff invited to whole staff briefing on the LFT process. • All resources regarding testing available from the DfE shared platform, emailed to staff in advance of the staff briefing. • All staff taking part in the testing to watch the instructional video during the briefing. It is also available by clicking here if staff wish to watch it again. • Claire Matthews and Linda Nixon to watch Webinar 1- Overview and Webinar 2- How to do a test and recording from the DfE. 	CM plus Governors - Monitor and review	
3	Inadequate completion of rapid testing at home for school staff	Staff and pupils may become infected with COVID-19 if a staff member is positive with COVID-19 but has	<ul style="list-style-type: none"> • Staff will complete a LFT at home twice per week (Sunday and Wednesday evening by 8pm). This will enable us to inform parents if we receive a positive result and need to close a class. Part time staff and those at home will be informed of when to test. • The test <u>MUST</u> only be completed by the person it is assigned to. 	CM plus Governors - Monitor and review	

		not been instructed and trained adequately in the testing process.	<ul style="list-style-type: none"> ● Test to be completed and the results should show after 30 minutes. Please note that the results are invalid after 30 minutes. ● If a negative test is identified, you can continue to attend your workplace. ● If a void result is identified, take another test. If a second void is identified, staff should isolate and a PCR test should be booked. ● If a member of staff receives a positive result, they should follow the steps below: <ul style="list-style-type: none"> ➤ Book a full PCR test via 119 ➤ Telephone Claire (mobile or home number) ➤ Send over positive evidence - picture. ➤ Contact the NHS digitally via www.gov.uk/report-covid19-result ➤ Your whole household should isolate whilst you await your PCR test result ➤ If your PCR test result is positive, you, your household and close contacts should isolate for 10 days from your LFT test date. ➤ If your PCR test result is negative, isolation for you, your household and close contacts end. ➤ Return to work following a negative result on the PCR or your period of isolation. ➤ You should not do any further LFT tests for 90 days. ● Staff are responsible for reporting results of their LFT to the school and the NHS whether negative or positive. ● NHS results will need reporting via www.gov.uk/report-covid19-result ● School results will need reporting to Head and office via the Google Form. If positive this should be reported by telephone before 8pm. 		
4	Poor communication of	Staff and pupils may become	<ul style="list-style-type: none"> ● Staff are aware that in taking part, they understand that <u>ALL</u> results <u>MUST</u> be relayed back to the school 	CM plus Governors - Monitor and review	

	<p>results</p>	<p>infected with COVID-19 if a staff member is positive with COVID-19 but has not been instructed and trained adequately in the reporting process.</p>	<p>whether the results are void, negative or positive via the school's Google Form.</p> <ul style="list-style-type: none"> ● If a negative test is identified, you can continue to attend your workplace. ● If a void result is identified, take another test. If a second void is identified, staff should isolate and a PCR test should be booked. ● If a member of staff receives a positive result they should follow the steps below: <ul style="list-style-type: none"> ➤ Book a full PCR test via 119 ➤ Telephone Claire (mobile or home number) ➤ Send over positive evidence - picture. ➤ Contact the NHS digitally via www.gov.uk/report-covid19-result ➤ Your whole household should isolate whilst you await your PCR test result ➤ If your PCR test result is positive, you, your household and close contacts should isolate for 10 days from your LFT test date. ➤ If your PCR test result is negative, isolation for you, your household and close contacts end. ➤ Return to work following a negative result on the PCR or your period of isolation. ➤ You should not do any further LFT tests for 90 days. ● Staff are responsible for reporting results of their LFT to the school and the NHS whether negative or positive or void. ● NHS results will need reporting via www.gov.uk/report-covid19-result ● School results will need reporting to Head and office via the Google Form. If positive this should be reported by telephone before 8pm. ● If a test result is not received as expected, a reminder will be sent by LN. 		
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5	Clinical Issues/Incidents	Staff taking part in testing at home.	<ul style="list-style-type: none"> • If a member of staff testing at home has a clinical incident which led or has potential to harm, they are advised to raise a Yellow Card. This can be done by reporting the issue at: https://coronavirusyellowcard.mhra.gov.uk Examples of clinical issues are a swab breaking in the mouth, bleeding, allergic reaction on using the kit etc. • Member of staff should inform school as soon as possible. • For medical attention, the member of staff should follow usual procedures: <ul style="list-style-type: none"> ➢ Call their GP for advice/medical support ➢ Call 111 for advice/medical support ➢ Call 999 for urgent medical help 	CM plus Governors - Monitor and review	
6	Non-clinical incidents with testing/testing kits	Staff taking part in testing at home.	<ul style="list-style-type: none"> • Repeated incidents/issues- such as multiple repeat void tests, unclear results, leaking/damaged tubes- should be communicated by staff to LN. • Other reportable non-clinical issues would be missing items from a test kit. • LN or CM to report these issues to the DfE Helpline on 088 046 8687 	CM plus Governors - Monitor and review	
7	Transmission of COVID-19 when a positive case is identified.	Staff and pupils may become infected with COVID-19 via airborne droplets.	<ul style="list-style-type: none"> • Any staff member with a positive result must stay at home and self-isolate immediately. • They must then take a PCR test and follow public health guidance. https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection • The school will follow the protocol for informing close contacts of a staff member who has tested positive which can be found in our COVID Risk Assessment. 	CM plus Governors - Monitor and review	

This risk assessment has been developed on best available scientific guidance and industry best practice, information and should be read in conjunction with the government guidance document: <https://www.gov.uk/government/publications/coronavirus-covid-19-asymptomatic-testing-for-staff-in-primary-schools-and-nurseries/rapid-asymptomatic-coronavirus-covid-19-testing-for-staff-in-primary-schools-school-based-nurseries-and-maintained-nursery-schools>

All resources available and referenced in this document as well as the staff briefing were emailed to all staff (and Chair and Vice Chairs of Governors) on 20/01/21.

Date review required:	Date review required:	Date review required:	Date review required:
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